

TITLE 227 - DEPARTMENT OF LABOR

CHAPTER 14 - RECORDS

001. This chapter is adopted pursuant to Neb. Rev. Stat. '48-1708.

002. All farm labor contractors shall make and maintain for a period of three (3) years records necessary to determine their compliance with these rules. Upon written notification of an investigation, a farm labor contractor shall preserve all records required by these rules until such time a final disposition of the investigation is rendered by the Division.

003. Records necessary to determine compliance with these rules include, but are not limited to records of:

- A. the name, permanent address, and temporary address of each worker;
- B. the name, permanent address, and temporary address of each subcontractor;
- C. the work classification of each employee;
- D. the rate of monetary wages and fringe benefits, if any, paid to each employee;
- E. the total compensation paid to each employee during each pay period and the date it was paid;
- F. the dates of each employee's employment;
- G. the daily and weekly hours worked by each employee;
- H. any deductions taken from the employee's total compensation and an explanation thereof;
- I. the actual net wages paid to each employee during each pay period;
- J. the agreements required to be furnished to each worker;

- K. the agreements between the contractor and any subcontractors;
- L. the statements of earnings given to each employee;
- M. the agreements between the contractor and farmers, the owner, or lessor of the land used for the production of crops;
- N. any payroll or other records pertaining to the contractor's business as a farm labor contractor and the manner in which the contractor conducts such business;
- O. copies of completed Immigration and Naturalization Service I-9 forms for every worker.

227-14.2

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