

CHAPTER 5

TELEPHONE PRIVILEGES

5-001 Applicability: The provisions of this rule shall apply to the Youth Rehabilitation and Treatment Centers and all other juvenile correctional institutions operated by the Department of Health and Human Services.

5-002 Departmental Policy: It is the policy of the Department that youth within each institution shall have reasonable and equitable telephone privileges and shall retain such privileges for the duration of their stay so long as rules and regulations governing such activities are not violated.

5-003 Posting Telephone Regulations: The Chief Executive Officer shall ensure that copies of the rules and regulations concerning telephone usage are provided to each youth upon admission and are posted at or about the entrance to the institution as well as in those areas which are equipped with telephones available to youth. The chief Executive Officer shall also provide copies to parents or other persons upon request. Such rules and regulations shall specify the hours of telephone availability, maximum length of calls, and any limitations on telephone use. Telephone facilities shall provide for a reasonable amount of privacy.

5-004 Telephone Records: The Chief Executive Officer shall ensure a record of each youth's incoming and outgoing telephone calls at the institution is maintained.

5-005 Telephone List: A youth may receive or place telephone calls to those individuals approved by the Chief Executive Officer.

5-006 Limitations on Telephone Access: Youth in the reception or orientation unit and those in disciplinary segregation may have access to telephones limited per written rules and regulations.